

Seasonal Tender Truck Driver

Position Objective

To deliver agronomy products to customers in a manner that will optimize the cooperative's market share and savings, improve the cooperative's efficiency, help achieve the cooperative's mission and goals, and result in outstanding customer service.

Position Responsibilities

The tender truck driver's responsibilities involve delivery and pick-up, reporting, operations, service, safety and maintenance, and other duties as assigned by management.

The tender truck driver will maintain a positive attitude that promotes team work within the cooperative and a favorable image of the cooperative.

Delivery and Pickup

Delivery and pickup involve making deliveries and pick-ups in the most efficient, economical manner possible.

1. Deliver product to and pick up product from specified locations
2. Develop and maintain an efficient routing system
3. Ensure sales tickets are made out prior to loading or delivery
4. Develop and maintain an organized and efficient loading and unloading system
5. Unload merchandise according to customers' requests
6. Verify all items listed on the work order or sales ticket are loaded and delivered
7. Provide the customer with an accurate sales ticket and collect payment if needed
8. Communicate safe storage and handling procedures to customers

Essential Functions

1. Must be able to drive a manual transmission truck
2. Must be able to operate controls that operate auger and compartments
3. Must be able to climb in and out of trucks
4. Must be able to follow directions to customer farms and where to put products
5. Must have use of both arms to safely operate truck and controls

Deliver orders safely

1. Use extreme caution while driving in farmers' yards; drive slowly and watch for children, pets, animals, toys, flower beds, hedges, and lawns
2. Watch for overhead wires when using augers
3. Avoid damage to farmers' buildings, bins, or property when positioning for unloading
4. Avoid spilling the product; clean up spillage that occurs
5. Ensure bin doors and covers are closed when delivery is complete
6. Observe and report any unusual activity, problems, and farmers' complaints to your supervisor